

RESTRICTED25X1
NOV 4 1948**Executive for Administration & Management****Executive for Inspection & Security****Filling out of U. S. Individual Income Tax Returns by
CIA Employees**

1. Income tax reporting forms call for the employee to name his employer. It is thought, if not otherwise instructed, that many CIA employees will give the name of the Central Intelligence Agency. While it is realized that the Bureau of Internal Revenue holds income tax returns in a confidential status, yet it is believed to give maximum security to our operations that we should obtain permission from the Commissioner of Internal Revenue for our employees to show "U. S. Government" as the name of the employer. A precedent for this request has been established by our securing permission from the Deputy Collector of Internal Revenue, Baltimore to insert on the individual W-2 Forms "U. S. Government" instead of "Central Intelligence Agency."

2. It is recommended that this matter be brought to the attention of the Collector of Internal Revenue with the request that he allow employees of this Agency to use "U. S. Government" as the name of the employer and, if this permission is granted, that a notification slip to this effect be furnished with each copy of the W-2 form turned over to employees.

12/
SHEFFIELD EDWARDS
Colonel, GSC

25X1

cc to: General Counsel [redacted]
AD/SC [redacted]
Chief, Budget & Finance Branch, A & M

25X1

I & S
CVB/rvh

Distribution:

1 cc Col. Edwards
1 cc [redacted]
1 cc Gen. Counsel [redacted]
1 cc AD/SC [redacted]
1 cc Chief, Budget & Finance Branch, A & M
1 cc File - SCS
1 cc Chrono. - SCS

25X1

25X1

25X1

*is writing
for Exec for DCA
reply
and will coordinate*

RESTRICTED